

CEMETERY BYLAW NO. 695-2025

TOWN OF REDVERS

REDVERS, SASK.

**A BYLAW OF THE TOWN OF REDVERS TO MAINTAIN, REGULATE AND CONTROL THE
TOWN OF REDVERS CEMETERY**

The Council of the Town of Redvers in the Province of Saskatchewan enacts as follows:

SHORT TITLE:

1. This Bylaw may be cited as the "Cemetery Bylaw for the Town of Redvers".

LOCATION:

2. All lands acquired by the Council of the Town of Redvers and set aside for cemetery purposes, as approved by the registrar under the Cemeteries Act, shall be and is hereby appropriated as a public cemetery to be called the Redvers Cemetery and described as follows:

All that portion of the South East Quarter of Section Twenty-four (24) in the Township of Seven (7), in Range Thirty-two (32), West of the First Meridian (W1M), in the Province of Saskatchewan. Shown as:

Parcel "B", Plan 101950578

Containing 5.02 acres more or less

DEFINITIONS:

3. "**Base**" means the bottom part or lower portion of the monument that sits on top of the foundation.
4. "**Cemetery**" means land owned by the Town of Redvers set apart for, or used as a place for the interment of human remains and includes a place where the human remains have been buried.
5. "**Chief Administrative Officer**" means the Administrator for the Town of Redvers;
6. "**Council**" means the Council of the Town of Redvers.
7. "**Cremated human remains**" means ash fragments of a human body that remain after cremation.
8. "**Cremation**" means the technical process of using heat to reduce human remains to ash.
9. "**Die of the Headstone**" is part of the monument that sit on top of the base. It is the part that has the name on it.
10. "**Flat Marker**" means a flat memorial marker approved by Council and installed at ground level at the head of a grave in memory of a deceased person.
11. "**Foundation**" means a pre-cast or poured in place pad, usually made of concrete for the purpose of supporting monuments and constructed flush with ground level. The base and the die sit on the foundation.
12. "**Interment**" means the burial of human remains or cremated human remains in a cemetery.
13. "**licensee**" means a person or persons who purchase a Plot/Grave in the cemetery.
14. "**Lot**" – means an area of land designated large enough for more than one plot/grave.
15. "**Monument**" means any structure in the cemetery erected or constructed above the ground as a tombstone or memorial approved by council.
16. "**Municipality**" in this bylaw shall be Town of Redvers.
17. "**Plot/Grave**" Is a subdivision of a Lot in the Cemetery for the purpose of a burial
18. "**Site**" is a subdivision of a Plot/Grave in the Cemetery for the purpose of a burial of cremated human remains.

GENERAL REGULATIONS:

19. The Chief Administrative Officer shall keep an accurate account of all monies received therefrom and of all expenditures made in connection with the Cemetery, with the name and description of each grave in the Cemetery, with the name and description of the licensee thereof and of every transfer and all other ledgers necessary to keep a complete record of all business transacted by him/her in connection with the Cemetery.

20. Employees of the Town of Redvers or Contracted Maintenance Personnel conducting work/maintenance in the Cemetery are not permitted to do any work for plot owners except upon order of Council.
21. During a burial service, all work in the immediate vicinity of the Cemetery shall be discontinued.
22. All persons, while in the Cemetery, shall conduct themselves in a quiet and orderly manner.
23. Persons within the Cemetery shall use only the Roads, walks and alleys and no one person is permitted to walk upon or across graves, excepting Town employees/ Contracted Maintenance Personnel in the course of their duties. The Town of Redvers expressly disclaims liability for any injuries sustained by anyone violating this rule.
24. All persons are strictly prohibited from picking flowers, wild or cultivated, breaking or damaging any tree, shrub or plant, or from writing upon, defacing, or damaging any property, memorial, fence or other structure within the Cemetery grounds.
25. Motor cars and vehicles in the Cemetery shall travel only on the roadways provided for that purpose and shall not travel at a speed greater than 10 kilometers per hour.
26. No A.T.V.'s or Snowmobiles shall be allowed within the limits of the Cemetery.
27. The Town of Redvers shall take all reasonable precautions to protect licensees and the property rights of licensees within the Cemetery from loss or damage; but the Town distinctly disclaims all responsibility for loss or damage from causes beyond its reasonable control and especially from damage caused by the elements.
28. The Town of Redvers reserves the right to plant or remove all perennial flowers, shrubs and trees and to landscape or to carry out any improvements to the grounds of the Cemetery.
29. Infractions to this bylaw may be subject to the General Penalty Bylaw of the town.

CEMETERY PLOTS/GRAVES:

30. The fee for the purchase of plots/graves, and any other charges for work done or services rendered at the Cemetery shall be in accordance with the rates and charges set out in Schedule "A" attached to this Bylaw.
31. The Chief Administrative Officer or his/her appointee shall make all sales of plots/graves in the Cemetery by providing a Plot Purchase License Schedule "B", attached to this Bylaw, to the Licensee and shall receive all monies resulting from the sales of such. Sales of plots/graves will be done in an orderly fashion on a first come first served basis. Whenever possible, graves will be sold in order to minimize disruption of existing graves.
32. No plot shall be used for any other purpose than for the burial of human remains.
33. No interment of remains or cremains is permissible except within the plot acquired by the licensee for that purpose.
34. Each standard Plot/Grave, located in Lots 1-72 excluding the Cremation Gardens located in Lots 59-63 Plots 1-80, can be used for one of the following:
 - a) One (1) casket interment or,
 - b) One (1) casket interment and up to four (4) cremated remains interments placed in Site A – top left of the grave, Site B – top right of the grave, Site C - bottom left of the grave and/or Site D – bottom right of the grave or
 - c) Four (4) cremated remains interment placed below the monument/marker foundation in Site A – top left of the plot/grave, Site B – top right of the plot/grave, Site C - bottom left of the plot/grave and/or Site D – bottom right of the grave.
35. Each standard Plot/Grave, located in the Cremation Gardens Lots 59-62 Plots 1-80, can be used for:
 - a) One (1) up to two (2) cremated remains interment placed below the monument/marker foundation in Site A – bottom left of the plot/grave and Site B – bottom right of the plot/grave

36. Measurements for Each standard Plot/Grave are as follows:
- | | |
|---|----------------------------|
| Lots 1-43 all plots | 8 feet long by 4 feet wide |
| Lots 44-72 EXCLUDING Lot 59-62 Plots 1-80 | 9 feet long by 5 feet wide |
- Cremation Garden Measurements:
- | | |
|----------------------|----------------------------|
| Lot 59-62 Plots 1-80 | 4 feet long by 5 feet wide |
|----------------------|----------------------------|
- as per the Cemetery Map located at the Town of Redvers Office.
37. Lot 63 is designated for a Columbarium and Cremation Garden area.
38. Within that standard Plot/Grave each Site for cremation is 2 feet long by 2 feet wide.
39. No burial shall be made in the Redvers Cemetery without first obtaining a Burial Permit as attached in Schedule "C".
40. Casket Burials are the responsibility of the family / funeral home to hire a third-party contractor and pay for all costs associated. The Town of Redvers Staff will be responsible for locating the plot for the burial but are not responsible for any damages incurred by the third-party contractor. Those damages will be the responsibility of the family to have the third-party contractor repair.
41. Cremation Burials are the responsibility of the family / funeral home to hire a third-party contractor and pay for all the costs associated or the family can decide to perform the burial themselves. The Town of Redvers Staff will be responsible for locating the plot for the burial but are not responsible for any damages incurred by the third-party contractor or the family. Those damages will be the responsibility of the family / third-party contractor to repair.
42. No grave for the burial of a casket shall be less than six feet in depth from the surface of the ground surrounding the grave.
43. Remains shall be buried no less than two feet in depth from the surface of the surrounding ground.
44. Gravesites must be backfilled with natural dirt and grass reseeded.
45. It shall be unlawful to cover gravesites with any substance other than grass.
46. Each casket or cremation buried within the plot must contain markers identifying the deceased.
47. Cemetery plots may be transferred by the licensee to the Town or to another friend/family member. In case of a transfer to the Town, the Town will not refund to the licensee all or any money paid by him/her for the plot. Written notice must be given to the Town Office in order to update the cemetery records.

DISINTERMENT:

48. No person shall disinter or remove a body from any plot without first producing a written order from the licensee of such lot, a permit for such disinterment or removal issued by the Minister of Public Health, and a receipt from the Chief Administrative Officer showing that the necessary fees have been paid in accordance with rates set out in the Schedule "A" of this Bylaw.
49. The town's service in connection with disinterment shall only include locating the grave site, the licensee will be responsible for the opening of the grave down to the top of the casket or urn and the Funeral Director in charge shall be responsible for the actual removal of the remains or ashes.

MONUMENTS/MARKERS:

50. Each plot shall be allowed a maximum of one (1) Primary monument at the head of the plot for which it was intended with maximum measurements of 48 inches long by 24 inches wide in Lots 1-43 and 60 inches long by 24 inches wide in Lots 44-72.
51. Where more than one interment occurs in a plot, a Secondary Monument, either Flat Marker, flat monument or pillow monument on foundation, is allowed right below and centered with the primary monument with maximum measurements of 48 inches long by 24 inches wide in Lots 1-43 and 60 inches long by 24 inches wide in Lots 44-72. An upright monument is **not** allowed as a secondary monument.

52. In accordance with this Bylaw, a monument or headstone must be placed on a foundation, which shall meet the required specifications in Schedule "D" attached to this Bylaw within 2 years of burial.
53. Monuments or markers, for the purpose of designating plots, shall not be installed until an application for a Monument Permit as per Schedule "E" has been submitted and approved by the Town.
54. The licensee shall be responsible to ensure the dimensions of the monument do not exceed the maximum allowable dimensions as per Schedule "D" of this bylaw.
55. Any monument or marker that varies in dimensions listed in Schedule "D" of the Bylaw may be removed from the Town Cemetery upon written notice of contravention.
56. Foundations will be made of a sound material such as reinforced concrete. The primary foundation must have a 2-inch border exposed on all sides and must be installed flush with the surrounding soil surface, and centered at the head end of the plot(s) it is serving. The secondary foundation must be directly below and centered with the primary foundation for additional burials.
57. Flat Monuments must be made of marble, granite or other sound material. The flat monuments shall be installed on a foundation protruding 4 inches on all sides beyond the base of the stone and must be level with the ground.
58. Sloped/Pillow Monuments must be made of marble, granite or other sound material and installed on a 4-inch-high Base, as well as a foundation.
59. Upright Monuments must be of marble, granite or other sound material and installed on a 6-inch-high Base, as well as a foundation.
60. Flat Markers must be made of bronze, granite or other sound material and installed flush on a foundation. They can be used as a Primary or Secondary Monument/Marker.
61. Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work on existing cemetery monuments (i.e. inscriptions, vase installations) are required to obtain approval from the Chief Administrative Officer, or their designate, prior to conducting any work. Further, they shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions.
62. The Town of Redvers is not responsible for any monument damage or repairs required due to improper installation.
63. The Town of Redvers will from time to time, if funding is available, hire a third-party contractor to perform monument/marker cleaning and levelling of headstones that have shifted.

MONUMENT IN DISREPAIR:

64. The Chief Administrative Officer/Appointed Delegate may declare any monument, marker or other structure in the Cemetery to be in a state of disrepair or of unacceptable quality and may order the Licensee to repair the same within thirty (30) days of the notice.
65. If the Licensee of the monument or marker neglects to make the required repairs or alterations within the said period of 30 days, the Chief Administrative Officer/Appointed Delegate may have the monument, marker or other structures removed from the cemetery and disposed of, or at the Licensee's request, may make the repairs to the monument, marker or other structures and charge the cost thereof to the Licensee, which may be recovered as a debt by the Licensee to the town.

MEMORIALIZATION:

66. Decorations, including but not limited to flowers, mementos, ceramics, statues, windmills, balloons, glass, baskets, solar lights and lanterns may be left only at the head of the plot.
67. Items placed on the head of the plot/grave, will be removed without notice if they have deteriorated or present an obstacle or hazard to the operation of the Cemetery.
68. The Town is not responsible for loss or removal of any decoration and is not required to retain any decoration left in the Cemetery.

69. Any trees, shrubs, benches or other permanent structures, other than monuments or markers, may be purchased and planted/installed within the cemetery but require prior approval from Town Council or Chief Administrative Office. A letter of intent with location, plan and description of permanent item must be submitted to the Town Office and it will be reviewed and discussed at the next Town Council Meeting. These requests will be approved on a case-by-case basis and special conditions will apply. The placement would be at the discretion of council and would then become the Property of the Town of Redvers.
70. If any tree or shrubs that were planted before the passing of this bylaw, by means of its roots or branches or otherwise, becomes detrimental to an adjacent gravesite, the Council may direct the removal of such tree or shrub or parts thereof. It shall be lawful after first receiving authorization from the Town Office, for the Licensee of a plot, or his agent to place markers thereon, in accordance with the provisions of this bylaw.

ENFORCEMENT OF RULES:

71. The Chief Administrative Officer/Appointed Delegate is hereby empowered to enforce all rules and regulations and to exclude from the Cemetery, any person violating same and to remove any monument or marker installed contrary to this bylaw. The Chief Administrative Officer/Appointed Delegate may take all other actions necessary or advisable for the performance of this bylaw, including the disinterment of the bodies hereafter buried in contravention hereof. The costs incurred, as the result of all such actions shall be recoverable from the licensee.
72. This bylaw shall come into force and take effect January 1, 2026.

MAYOR

(SEAL)

CHIEF ADMINISTRATIVE OFFICER

READ A THIRD TIME AND ADOPTED THIS
_____ DAY OF _____, 2025.

CERTIFIED A TRUE AND CORRECT
COPY OF BYLAW NO. 695-2025

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE “A” – CEMETERY FEES AND CHARGES
TOWN OF REDVERS

Single Plots/Graves	\$ 250.00
Each Additional Cremation added to a Single Plot/Grave	\$150.00
Locate the gravesite (Fee is included in Plot Fee unless it is a Disinterment then the locate fee applies)	\$100.00

SCHEDULE “B” – PLOT PURCHASE LICENSE
TOWN OF REDVERS

PLOT PURCHASE LICENSE

Date Purchased: _____ Receipt Number: _____

Licensee’s Name: _____

Address: _____

City & Province: _____ Postal Code: _____

Phone: _____ Email: _____

Plot/Plots Purchased

Lot _____ Plot _____ Site _____

Lot _____ Plot _____ Site _____

Lot _____ Plot _____ Site _____

Lot _____ Plot _____ Site _____

Lot _____ Plot _____ Site _____

Fee Paid: _____

Licensee Signature

Chief Administrative Officer/Appointed Delegate Signature

SCHEDULE "C" – BURIAL PERMIT
TOWN OF REDVERS

BURIAL PERMIT

Location: Lot _____ Plot _____ Site _____

Opening and Closing of Gravesite

Contractor: _____

Deceased

Full Name: _____

Nickname: _____ Age: _____ Gender: _____

Address: _____

Date of Birth: _____ Date of Death: _____

Next of Kin: _____ Relationship: _____

Date of Burial: _____ Time: _____

Registration Number / Burial Permit Number: _____

Funeral Home: _____

Signature of Interment Rights Holder/
Licensed Funeral Director

Signature of Manager or Designate

SCHEDULE “D” – MONUMENT SIZE REGULATIONS
TOWN OF REDVERS

MONUMENT MAXIMUM MEASUREMENTS FOR LOTS 1-43
(Plot Size 8 feet long by 4 feet wide):

PRIMARY MONUMENTS

Foundation: All Monuments and Flat Markers must have a Foundation.
48 inches long by 24 inches wide and have a minimum thickness of 4 inches
2-inch border exposed on all sides once the base or die is set on top.

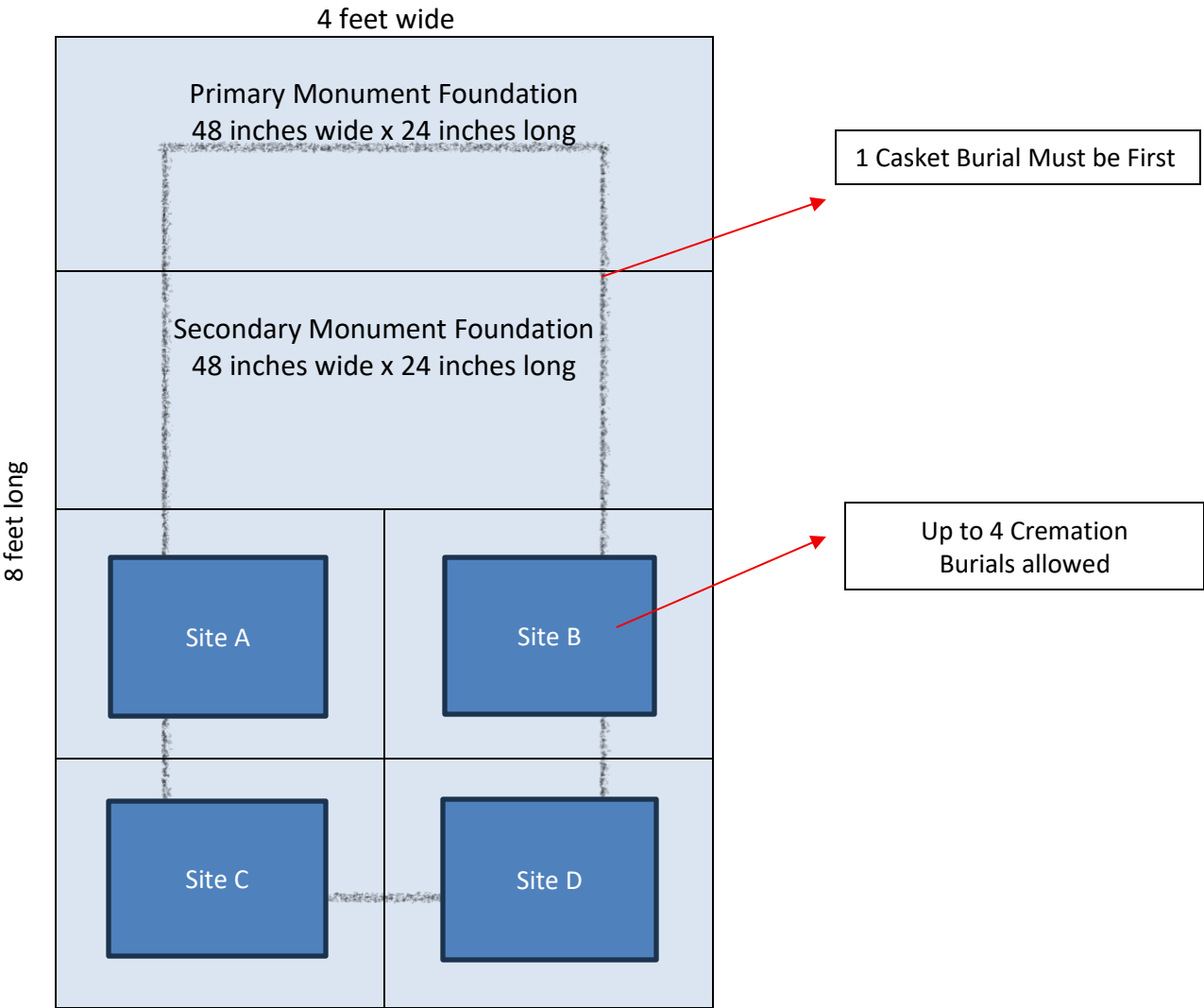
Flat Markers:
Die 44 inches long by 20 inches wide installed flush on a foundation

Flat Monuments:
Die 44 inches long by 20 inches wide by 6 inches high

Sloped/Pillow Monuments:
Base 44 inches long by 20 inches wide by 4 inches high
Die 38 inches long by 16 inches wide by 4 inches high in the front and 8 inches high in the back

Upright Monuments:
Base 44 inches long by 20 inches wide by 6 inches high
Die 38 inches long by 6 inches wide by 30 inches high

SECONDARY MONUMENTS
Have the same maximum measurements as the Primary Monuments excluding Upright Monuments, as these are **not allowed as a secondary monument**.



MONUMENT MAXIMUM MEASUREMENTS FOR LOTS 44-72 EXCLUDING LOT 59-62 PLOTS 1-80
CREMATION GARDENS (Plot size 9 feet long by 5 feet wide):

PRIMARY MONUMENTS

Foundation: All Monuments and Flat Markers must have a Foundation.
60 inches long by 24 inches wide and have a minimum thickness of 4 inches
2-inch border exposed on all sides once the base or die is set on top.

Flat Markers:

Die 44 inches long by 20 inches wide installed flush on a foundation

Flat Monuments:

Die 56 inches long by 20 inches wide by 6 inches high

Sloped/Pillow Monuments:

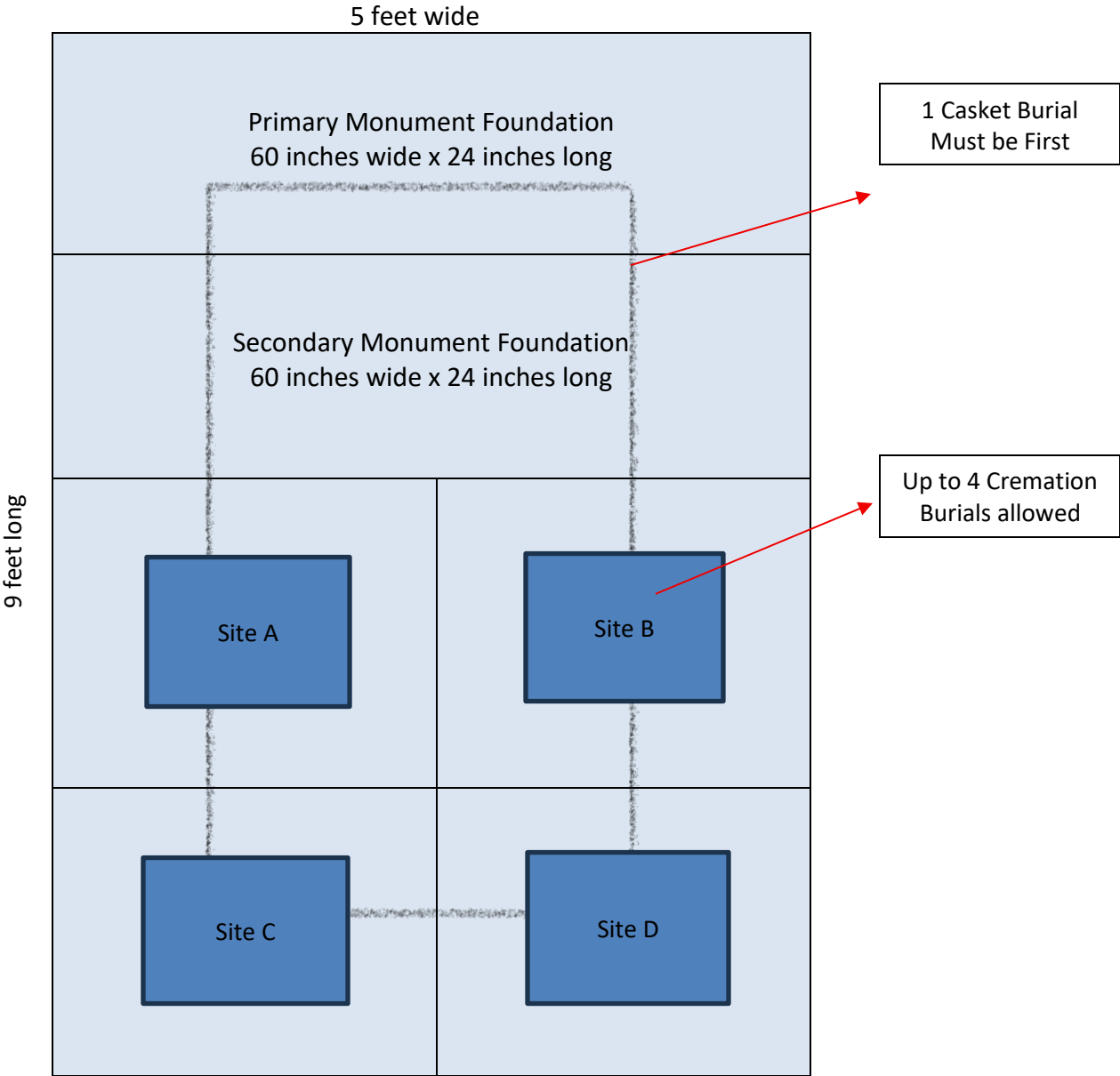
Base 56 inches long by 20 inches wide by 4 inches high
Die 52 inches long by 16 inches wide by 4 inches high in the front and 8 inches high in the back

Upright Monuments:

Base 56 inches long by 20 inches wide by 6 inches high
Die 52 inches long by 6 inches wide by 30 inches high

SECONDARY MONUMENTS

Have the same maximum measurements as the Primary Monuments excluding Upright Monuments, as these are **not allowed as a secondary monument**.



MONUMENT MAXIMUM MEASUREMENTS FOR LOTS 59-62 PLOTS 1-80, KNOWN AS THE CREMATION GARDENS (Plot size 4 feet long by 5 feet wide):

PRIMARY MONUMENTS ONLY (SECONDARY MONUEMENTS ARE NOT ALLOWED)

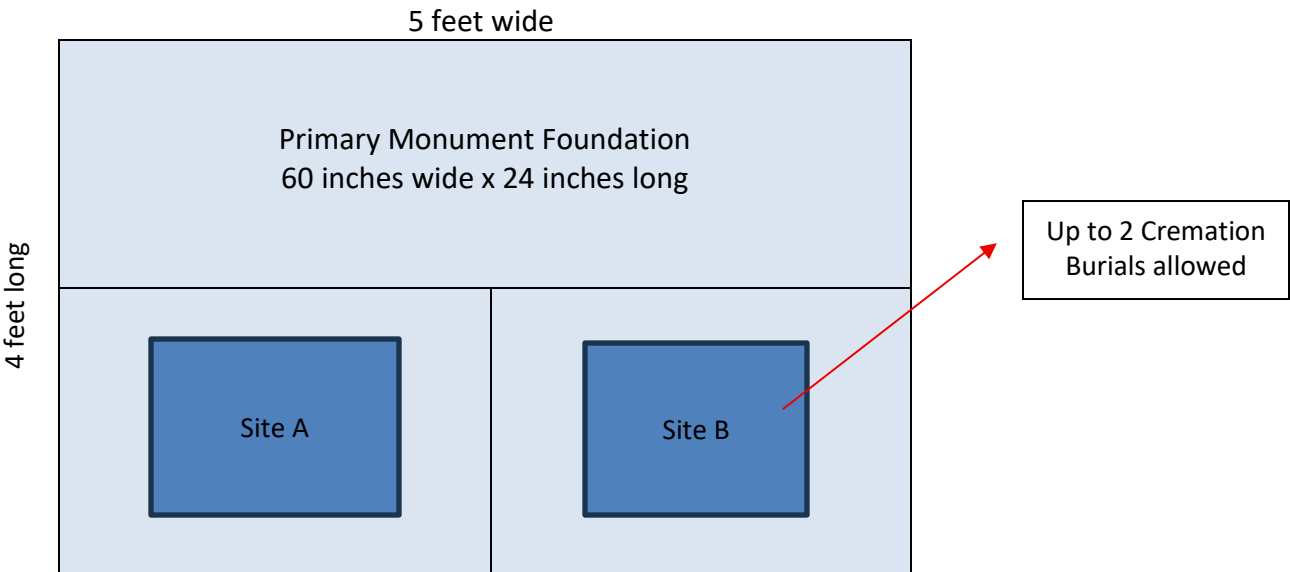
Foundation: All Monuments and Flat Markers must have a Foundation.
60 inches long by 24 inches wide and have a minimum thickness of 4 inches
2-inch border exposed on all sides once the base or die is set on top.

Flat Markers:
Die 56 inches long by 20 inches wide installed flush on a foundation

Flat Monuments:
Die 56 inches long by 20 inches wide by 6 inches high

Sloped/Pillow Monuments:
Base 56 inches long by 20 inches wide by 4 inches high
Die 52 inches long by 16 inches wide by 4 inches high in the front and 8 inches high in the back

Upright Monuments:
Base 56 inches long by 20 inches wide by 6 inches high
Die 52 inches long by 6 inches wide by 30 inches high



MONUMENT EXAMPLES

Flat Marker: Foundation and Marker



Flat Monument: Foundation and Monument



Sloped/Pillow Monument: Foundation, Base and Monument



Upright Monument: Foundation, Base and Monument



SCHEDULE “E” – CEMETERY MONUMENT PERMIT
TOWN OF REDVERS

Date of Application: _____

Name of Applicant: _____

Check Box if the Applicant installing the monument is a Funeral Home ☐

Company Name: _____

Address: _____

City: _____ Province: _____

Postal Code: _____ Phone: _____

To install a monument on Lot: _____ Plot: _____ Site: _____

Name of Deceased: _____

PRIMARY MONUMENT/HEADSTONE ☐		SECONDARY MONUMENT/HEADSTONE ☐	
<u>MONUMENT TYPE: (Please check one)</u>			
☐ Flat Monument ☐ Pillow Monument ☐ Upright Monument ☐ Flat Marker ☐ Other (please describe)			
<u>MONUMENT DIMENSIONS:</u>			
☐ Foundation:	Length	Width	Height
☐ Base:	Length	Width	Height
☐ Die:	Length	Width	Height
☐ Flat Marker:	Length	Width	Height
☐ Other:	Length	Width	Height
<u>MONUMENT MATERIAL: (Please check one)</u>			
☐ Foundation:	Granite ☐	Concrete ☐	Other ☐
☐ Base:	Granite ☐	Marble ☐	Other ☐
☐ Die:	Granite ☐	Marble ☐	Bronze ☐ Other ☐
☐ Flat Marker:	Bronze ☐	Other ☐	
☐ Other (Please Describe)			
A sketch or picture of the monument needs to be attached with application. As well as a sketch showing the approximate location of the monument on plot.			

No monument or markers for the purpose of designating plots shall be installed in the Cemetery unless such monuments or markers have first been submitted to and approved by the Town of Redvers Council/Chief Administrative Officer/Designated Delegate.

As per the Town of Redvers Cemetery Bylaw, any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the Town Cemetery must notify the Town Office upon arrival at the Cemetery and shall be responsible for the restoration and repair of any damages to the Cemetery grounds or fixtures resulting from their actions. The Town of Redvers will not be held responsible for any monument damages or repairs required due to improper installation of the above noted monument.

Signature of Applicant:_____

Date Approved: _____

Signature of Chief Administrative Officer: _____